

Nomination as a Director of Responsible Forest Management Australia Limited - 2026

Introduction

Thank you for your interest in applying to be a Board Member for Responsible Forest Management Australia Ltd (RFMAL), trading as FSC Australia (and New Zealand and referred to as FSC ANZ. FSCANZ is a charitable organisation that works to ensure the public always has access to “forests for all forever.”

Our service, as a reliable and trusted brand for consumers, is critical in ensuring that the market-based eco-label that we are the custodian of results in improved forest management and promotion of a constructive culture for forest managers and processors. As a trusted brand, we support the responsible purchase of forest products by an informed community.

This application

FSC ANZ invites all individual members and nominated representatives of organisational members to apply to sit on the board of RFMAL. This application form will assist you in submitting your application, ensure you meet all necessary eligibility requirements, and provide all necessary information to process your application if successful with the Australian Charities and Not-for-Profit Commission (ACNC). All personal information will be treated confidentially and will only be used for the purposes of enacting your Board position if you are successful.

The voting process

At each Annual General Meeting, an election is held for any vacancy on the board in each chamber: Social, Environment, and Economic. Nominated Directors are elected by the FSC Australia Membership. All chamber members have an opportunity to vote for all directors, not just members of the director’s chamber. If no other nominations are received for your chamber, you will be elected unopposed.

Where other nominations are received, a ballot will be conducted, and voting takes place as part of the AGM. You may have an opportunity to present yourself to the AGM for 3-5 minutes prior to the casting of ballots by members. Ballot papers will also include a short biography provided by you to support members in deciding.

What if I am elected?

If you are elected, you are expected to attend the first board meeting following the AGM. This meeting will be held at 10.00 am on Thursday, the 25th of June 2026, via Microsoft Teams.

As part of this board meeting, you will have the opportunity to speak about why you joined the board and declare that you will act in accordance with the Board Code of Conduct. You will also need to declare any conflicts of interest and sign a confidentiality agreement.

What is next?

Please complete this application form, including the checklist, and submit it to our Company Secretary, Acclime Australia via email to anshu.raghuvanshi@acclime.com with the necessary attachments. Thank you for your support for FSC ANZ and your interest in contributing to the organisation's governance.

Formal Nomination

In accordance with the constitution of Responsible Forest Management Australia Limited (trading as FSC ANZ), I hereby formally submit a nomination for election as a Director of the company at the Annual General Meeting to be held on Thursday, 28 May 2026 in Melbourne. I acknowledge that this information will only be used to process my application with ACNC and FSC if I am successfully appointed to a Board role.

Formal Nomination	
Name of nominee:	
Organisation (if applicable):	
Chamber (Economic, Social or Environment):	
Contact/personal information	
Email address:	
Home address:	
Date of birth:	
Place of birth:	
Mobile phone number:	
Director ID¹	

Date:

Signature:

¹ You must have a Director ID Number before you can be appointed as a Director. More information can be found at <https://www.abrs.gov.au/director-identification-number/apply-director-identification-number>.

Candidate biography

Candidates are asked to provide a short biography that will, in the event of the position having more than one nominee, appear as part of any ballot (max 300 words). Where possible, please consider including any relevant skills or experience you would bring to the board. For example: finance/accounting, grant writing/fundraising, management/administration, not for profit experience, public relations, marketing/communications, board/ governance

Note: This information will only be provided to members in the event that multiple Directors nominate and a vote is required.

Nominators

Member support

Section 11(b) of FSC ANZ's constitution requires that nominations are supported by two paid members. Pursuant to the FSC ANZ Constitution, at least one of these nominations must be from the relevant chamber for which you are applying.

Please provide two members consent to support this application. Where possible, members should sign this form. Alternatively, evidence of a member's support (email, letter) must be submitted with this application.

Member details	Member – 1	Member – 2
Name		
Organisation		
Chamber		
Date		
Signature		

Organisation Member Representation

If you are not an individual member and are nominating as the representative of member organisation, you must provide evidence that supports you as the organisation’s representative (this is in addition to receiving the support of two members).

Evidence must include an email or signed letter clearly stating you are the representative of the organisation from one of the following:

- The FSC Membership contact
- A member of the organisation’s Board, Secretary, or Chair
- The organisation’s Chief Executive Officer, Managing director, or equivalent

Alternatively, they can complete the section below:

Organisation member	
Name	
Organisation	
Position	
Date	
Signature	

Consent to Act as a Director

Under section 210D of the Corporations Act 2001 and to meet the requirements of Governance standard 4 of the Australian Charities and Not-for-profit Commission (ACNC), any incoming Director is required to sign a consent form.

The standard requires charities to take reasonable steps to be satisfied that its responsible persons (its board or committee members, or trustees) are not disqualified from (a) managing a corporation under the Corporations Act, or (b) being a responsible person by the ACNC Commissioner, within the previous 12 months.

If you are appointed to a Board role the following consent will form the basis of documents to be submitted to the Australian Securities and Investment Commission (ASIC).

Declaration and consent to Act as a Director

I, _____ of _____ declare that:

- I am not disqualified from managing a corporation, within the meaning of the Corporations Act 2001 (Cth)
- I have not been disqualified by the Australian Charities and Not-for-profits Commissioner at any time during the previous year from being a responsible person who shares responsibility for the governance (what the ACNC Act calls a ‘responsible entity’) of a registered charity
- I am a paid individual member or the nominated representative of a paid organisation member.

While I am a responsible person for FSC ANZ/Responsible Forest Management Pty Ltd, I agree to notify this charity as soon as possible if I do become disqualified from managing a corporation within the meaning of the Corporations Act 2001 or am disqualified by the Australian Charities and Not-for-profits Commissioner.

I hereby consent to my appointment as a director of the company and approve that my details be entered into the company records.

Full Name:	
Signature:	
Date:	

Checklist and Nomination: Director Nomination Application

No.	Requirement	Checked
Application form		
1.	All candidate information and bio completed	
2.	Consent to act as a Director section signed	
3.	Director Identification Number obtained	
4.	2 members have supported applicant by signing this form or providing evidence of support (attachment)	
5.	Where nominee is representing an organisation member, evidence of representation provided (attachment)	
Director commitment		
6.	Able to attend future 2026/27 Board Meetings (dates to be confirmed)	
Eligibility		
7.	Fully paid Individual member or nominee of paid Organisation Member or the ability to become a member prior to the AGM.	
8.	Candidate not employed by Certification body or state or federal government owned or controlled entity	

9.	Not disqualified from managing a corporation or (a) listed in a search of ASIC Disqualified Persons Register or (b) listed in search of ACNC Register of Disqualified Persons	
10.	Not bankrupt (under Australian or any foreign law) or bankrupt but discharged from the bankruptcy	
11.	Not in breach of any personal insolvency agreement, if applicable	
12.	Have not been convicted of a serious indictable offence in the last 5-years that involved (a) making or participating in a decision that impacted a corporation, or (b) actions that affected a corporation’s finances	
13.	Have not been convicted of a serious indictable offence in the last 5-years that is punishable by imprisonment for: (a) more than 12-months relating to the Corporations Act, or, (b) at least 3-months relating to dishonesty, or (c) greater than 12-months for a serious offence in a foreign country.	

I, _____ of _____ make the following declaration under the Statutory Declarations Act 1959, that:

- I have to the best of my knowledge, I have completed this application form and checklist truthfully,
- have provided necessary supporting information and attachments,
- submit my application to be a Board Member of Responsible Forest Management Australia, trading as FSC ANZ.

Full Name:
Signature:
Date: