

ADVICE-40-004-XX	Verification of controlled input materials
Normative reference	FSC-STD-40-004 V2-1 Clauses 3.1, 3.2. and 3.3.1
Approval	Approved by the FSC Executive Director on XXXX . This Advice is based on the recommendations developed by the Controlled Wood Technical Committee (CWTC), established to revise the FSC Controlled Wood system (see GA Motion 2011:51).
Effective date	DRAFT VERSION
Background	There are situations where FSC certified materials (FSC 100%, FSC Mix and/or FSC Recycled) are sold to other FSC certified organizations through a non-FSC certified organization in-between. This constitutes a break in the chain of custody and, these products can no longer be considered as FSC certified. This advice note provides the requirements for FSC certified organizations who wish to classify these inputs as controlled material.
Advice	<p>1. If an FSC certified buyer wants to use input materials that lost their FSC-certified status due to a break in the chain of custody, as controlled material input, all of the following requirements shall be met:</p> <ul style="list-style-type: none"> a) Provides verifiable documentation or records (e.g. invoices, delivery notes, etc.) to demonstrate that the supplied material is identifiable and traceable to an FSC certified supplier (FM/CoC or CoC certificate holder), and that not more than one non-FSC certified organization has taken legal ownership of the material in-between. b) Provides objective evidence to demonstrate that the certified material has not been mixed with other materials by the non-certified supplier (e.g. product shipped directly from certificate holder to certificate holder, product labelled as FSC certified, etc.).If the risk of mixing cannot be ruled out through objective evidence, the Certification Body shall conduct an on-site audit of the non-certified supplier before this material could be considered as controlled and annually thereafter as part of the surveillance audit c) Includes the non-certified supplier in their supplier list (as specified in Clause 3.2.1 of FSC-STD-40-004 V2-1) along with the name and CoC certification code of the FSC-certified organization (FM/COC or CoC certificate holder) that the material has been traced back to.