



RESPONSIBLE FOREST MANAGEMENT AUSTRALIA

Minutes of the Annual General Meeting

THURSDAY 26TH MAY 2016

FSC® Australia
 Providing Membership,
 Account Management,
 Marketing and Trademark services
 to New Zealand on behalf of
 FSC International

MEETING BEGINS

Chair(s):	Chair – Jacki Schirmer (JS), Deputy Chair – Cheryl Speechley (CS)
Directors:	Jonathan La Nauze (JL), Pat Groenhout (PG), Cheryl Speechley (CS), Jacki Schirmer (JS), Linda Fienberg (LF), Susie Russell (SR), Sarah Rees (SRe), Helen Murray (HM)
Location:	Abbotsford Convent, 16 St Heliers Street, Abbotsford, Victoria
Apologies:	Mike (Nature.net), Nick Capobianco (Green Marketing), Andrew Morgan (SFM), Malory Weston (Moorookyle Consulting), Dave Gover
In attendance:	Adam Beaumont (CEO), Daniel Goldsworthy (Company Secretary), Daniel Mackey (Deputy CEO), Tamsien West (National Office)

Agenda item	Discussion	Agreement / Actions
Meeting Open: Introduction & Welcome to country: Chair		
1. Attendance: Quorum and Board Code of Conduct overview	<ul style="list-style-type: none"> Company Secretary confirmed that the meeting was quorate and could proceed 	Acknowledged
2. Agenda: Confirmation and Other Business items	<ul style="list-style-type: none"> The draft agenda was confirmed No items were noted for Any Other Business 	Acknowledged
3. Minutes: Confirm previous meeting	<ul style="list-style-type: none"> No changes were proposed to the Minutes 	<p>Motion: To accept the Minutes of the 2015 Annual General Meeting</p> <p>Moved: Pat Groenhout Seconded: Cheryl Speechley</p> <p>Carried</p>



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4. Chair overview of 2015 achievements	<ul style="list-style-type: none"> The Chair reviewed the year past, noting significant progress towards the National Standard and streamlining the administration of the National Office to improve its efficiency and cost effectiveness. 	Acknowledged
5. CEO overview	<ul style="list-style-type: none"> The CEO provided an overview of challenges, opportunities facing FSC Australia in 2016 	Acknowledged
6. Special Resolution: amendment to rule 11(h) of the Constitution dealing with the rotation and expiry of Chamber seats on the Board of Directors	<ul style="list-style-type: none"> The Chair introduced the Special Resolution and explained the need and intent The Company Secretary explained the voting process and scrutineers were duly appointed A vote was held in accordance with rule 5.8 of the Constitution 	<p>Motion: That the Special Resolution be adopted</p> <p>Moved: Jonathan La Nauze Seconded: Linda Feinberg</p> <p>Declared carried in accordance with rule 5.8</p>
7. Confirmation of re-appointment of Directors	<ul style="list-style-type: none"> The Company Secretary reported that, at the close of nominations, one valid nomination had been received for each of the rotating Chamber seats on the Board of Directors The Company Secretary declared the following elected unopposed: <ul style="list-style-type: none"> Jacki Schirmer (Social) Jonathan La Nauze (Environmental) Pat Groenhout (Economic) 	Acknowledged



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8. Annual Report	<ul style="list-style-type: none"> The Chair formally introduced the 2015 Annual Report and recommended its adoption 	<p>Motion: That the Annual Report for 2015 be adopted</p> <p>Moved: Jonathan La Nauze Seconded: Pat Groenhout</p> <p>Carried</p>
9. Audited Financial Statements for 2015	<ul style="list-style-type: none"> The Chair introduced and explained the audited financial statements for 2015 and recommended their adoption 	<p>Motion: That the audited Financial Statement for 2015 by adopted</p> <p>Moved: Susie Russell Seconded: Cheryl Speechley</p> <p>Carried</p>
10. Appointment of auditors for the 2016 Financial Statement	<ul style="list-style-type: none"> The Chair recommended the reappointment of Robert J Nixon & Associates as auditors for the 2016 Financial Statement 	<p>Motion: That Robert J Nixon & Associates be re-appointed as auditors</p> <p>Moved: Jonathan La Nauze Seconded: Helen Murray</p> <p>Carried</p>
11. Close of Meeting	<ul style="list-style-type: none"> The meeting was declared closed at 12.05pm 	

Opened: 10.00 am
Closed: 12:05 pm
Next Meeting: May 25 2017